

Completion Statement by Supervising Registered Training Organisation and Employer

(For an electrical work licence application - apprentice)

40
V4.06-2009
Electrical Safety Act 2002

1 Applicant details — Please complete in block letters

Title	Mr / Mrs / Ms / Miss		
Family name	_____		
Given name/s	_____	Middle name/s	_____
Date of birth	_____	Registration Number	_____

Postal address	Street No.	Street / PO Box	
	_____	_____	
	Suburb	State	Postcode
	_____	_____	_____

Apprenticeship	_____
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2 Employer details

Title	Mr / Mrs / Ms / Miss		
Name	_____		

Postal address	Street No.	Street / PO Box	
	_____	_____	
	Suburb	State	Postcode
	_____	_____	_____

3 Declaration/s

To be completed by employer

I declare that I am the employer that is a party to the training plan under which the apprentice finished their apprenticeship.
I declare that the apprentice has satisfactorily finished the training to be delivered under the training plan or training plans for the apprenticeship.

Name	Occupation
_____	_____
(Print name of person authorised to sign on behalf of employer)	
Signature	Date
_____	_____

To be completed by the apprentice:

I declare that I have completed the training in accordance with the training plan or training plans for my apprenticeship.

Signature	Date
_____	_____
(Apprentices signature)	

Applicants

Name _____

Student
Number _____

4 Supervising Registered Training Organisation details (SRT0)

Name _____

Contact: _____

Postal
address

Street No. _____

Street / PO Box _____

Suburb _____

State _____

Postcode _____

The SRT0 declares that the SRT0 is the Supervising Registered Training Organisation issuing a qualification or statement of attainment for training or assessment delivered to the apprentice under their apprenticeship.

Qualification issued

(Approved training package qualification; e.g. UTE 31199, MEM 30498, or UTT 30301)

Endorsement and units of competence issued

(For restricted electrical work applicants only)

The SRT0 declares that the SRT0 is reasonably satisfied the apprentice:

- has completed all the training required for the apprenticeship; and
- is entitled to be issued a qualification or statement of attainment for the apprenticeship.

The SRT0 will sign the completion agreement for the apprenticeship on ____/____/____.

A qualification or statement of attainment will be issued by the SRT0 within 21 days of the completion agreement.

This apprenticeship is considered by the Department of Justice and Attorney-General as evidence of competence in the trade work of:

- Electrical fitter and electrical mechanic
- Electrical mechanic
- Electrical fitter
- Electrical joiner - Open
- Electrical joiner - Restricted polymeric

- Electrical linesperson - Distribution
- Electrical linesperson - Transmission
- Electrical linesperson - Traction
- Restricted electrical work

Name _____

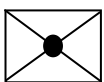
(Print name of person authorised to sign on behalf of SRT0)

Occupation _____

Signature _____

Date _____

5 Lodging this document - You may lodge by mail to:



Department of Justice and Attorney-General
Business and Occupational Licensing
PO Box 820
Lutwyche Qld 4030

PRIVACY STATEMENT: The Department of Justice and Attorney-General respects your privacy and is committed to protecting your personal information. The information provided on this document is for the purpose of assisting with the issue of an electrical work licence/permit and monitoring compliance under the *Electrical Safety Act 2002*. This also includes publishing your licence details on the department's online register which is accessible by the public. All information provided by you will be managed within the requirements of Information Standard 42. The department may be required to disclose your personal information to other government agencies, entities or persons as may be required by law or that are outsourced functions. This information may also be used for statistical research, information provision and evaluation of our services. We will assume that we have your permission to do this unless you tell us otherwise. You can do this at any time by contacting Electrical Licensing on 1300 650 662. Further information on our privacy policy is available at www.electricalsafety.qld.gov.au.