

Document Declaration Form

This form is designed to assist in documentation verification.

Once complete attach this form to the signed photocopies of the original documentation and send with your application.

1 Applicant - name on application form

2 Person authorised to complete this declaration - must be a person from the list below

Title	Mr / Mrs / Ms / Miss

Family name	_____
Given name/s	Middle name/s
_____	_____

Phone	_____	Facsimile	_____
Mobile	_____	E-mail	_____

3 Original documents sighted:

Description - Complete descriptions e.g. dates issued, serial no, full names etc are important.
 Insufficient detail may lead to delays in processing your application.

I am the person authorised to complete this declaration and I have sighted the above **original** documents and signed photocopies presented to me for verification.

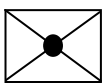
Name	_____	Occupation	_____
	(Please print)		

Signature	_____	Date	_____
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Persons authorised to complete this Document Declaration

- Accountants (Registered members of the Institute of Chartered Accountants in Australia or the Australian Society of Certified Practising Accountants)
- Bank Managers
- Barristers, Solicitors or Judges
- Clerks of the Court
- Commissioner for Declarations
- Commissioned Officers currently serving in the regular defence forces
- Public Servants (current full-time employee of Commonwealth, State, Territory or Local Government or Statutory Authorities, who have been employed continuously for at least five (5) years by their current employer)
- Stipendiary Magistrates
- Teachers (full-time who have been teaching for more than five (5) years at schools or tertiary institutions)
- Justice of the Peace
- Police Officers
- Postal Managers
- Holders of Statutory Offices for which an annual salary is payable
- Elected representative of Federal, State and Territory and Municipal or Shire Councils

4 Lodging this form - You may lodge this form by mail to:



Department of Justice and Attorney-General
 Business and Occupational Licensing
 PO Box 820
 Lutwyche Qld 4030

PRIVACY STATEMENT: The Department of Justice and Attorney-General respects your privacy and is committed to protecting your personal information. The information provided on this form is for the purpose of applying for the issue of an electrical work licence/permit and monitoring compliance under the *Electrical Safety Act 2002*. This also includes publishing your licence details on the department's online register which is accessible by the public. All information provided by you will be managed within the requirements of Information Standard 42. The department may be required to disclose your personal information to other government agencies, entities or persons as may be required by law or that are outsourced functions. This information may also be used for statistical research, information provision and evaluation of our services. We will assume that we have your permission to do this unless you tell us otherwise. You can do this at any time by contacting Electrical Licensing on 1300 650 662. Further information on our privacy policy is available at www.electricalsafety.qld.gov.au.