

Application to register a registrable cathodic protection system



Form 9
V6.06-2009

This form is to be completed in accordance with the attached guidelines. Please complete the form in BLOCK LETTERS.

Electrical Safety Act 2002

1 Applicant details - system owner

Business Name:	ABN / ACN / ARBN (If applicable):
Contact: Name	Telephone
Contact: _____	Contact: _____
Postal address: Street / PO Box	Suburb
State	Country
_____	Postcode
_____	_____

2 Authorised agent of system owner

Business name:	ABN / ACN / ARBN (If applicable):
Contact: Name	Telephone
Contact: _____	Contact: _____
Postal address: Street / PO Box	Suburb
State	Country
_____	Postcode
_____	_____

3 Type of application

<input type="checkbox"/> New system alteration	<input type="checkbox"/> Existing system	<input type="checkbox"/> Renewal of system
	Registration number: _____	Registration number: _____

4 System details

Location of system: _____	
Structure to be protected: _____	
Maximum operating circuit: <input style="width:50px;" type="text"/> Amperes DC	Water or marine environment maximum operating voltage: <input style="width:50px;" type="text"/> Volts

5 Declaration

I/We, being the owner/operators of the cathodic protection system described above, make application for the registration of this system and certify with respect to the system that: (i) I/We have complied with the requirements of Part 11 of the *Electrical Safety Regulation 2002*; (ii) tests pursuant to section 177 of the *Electrical Safety Regulation 2002*, based on the maximum operating current stated in this application have been performed; (iii) the maximum operating voltage stated in this application in the case of the system operating with an anode/s immersed in water or a marine environment corresponds to the maximum operating current mentioned in paragraph (ii); and (iv) any necessary interference mitigation measures for foreign structures (in the case where the system is currently registered) have been tested and are operating satisfactorily.

Authorised person: _____ **Signature:** _____ **Date:** _____

6 Fee – This is a GST free supply. Keep a copy of this invoice for your records. A receipt of payment will be attached to the certificate.

Invoice amount \$ _____

EFT – Please contact the ESO for a reconciliation number then forward a copy of this form to your Accounts Department. **Cheque** – to be made out to the Department of Justice and Attorney-General. **Credit card** – as below.

Card type: Visa Bankcard MasterCard American Express* * code

Card number:

Expiry date: Name on card: _____

Cardholder's signature: _____

Return application to: Electrical Safety Office, Equipment Safety, LMB 2234 Brisbane QLD 4001 or equipmentsafety@deir.qld.gov.au

PRIVACY STATEMENT. The Department of Justice and Attorney-General respects your privacy and is committed to protecting your personal information. The information provided on this form is for the purpose of applying for the registration of a cathodic protection system and monitoring compliance under the *Electrical Safety Act 2002*, and will be managed within the requirements of Information Standard 42. The Department may be required to disclose your personal information to other government agencies, entities, or persons as may be required by law or that are outsourced functions. This information may also be used for statistical research, information provision and evaluation of our services. We will assume that we have your permission to do this unless you tell us otherwise. You can do this at any time by contacting the Electrical Safety Office on 1300 650 662. Further information on our privacy policy is available at www.electricalsafety.qld.gov.au

Guideline for the application to register a registrable cathodic protection system

This guide is designed to assist you with your application to register a registrable cathodic protection system.

There are no restrictions on who can apply for registration. However it is the owner's responsibility to ensure the system is: not operated unless registered, operated in accordance with the requirements of the cathodic protection standard and is tested in accordance with the testing requirements of the *Electrical Safety Regulation 2002*. The registration is valid for five years, unless earlier cancelled.

The owner of the registered cathodic protection system must give written notice to the Department within 30 days of the following events: Change of owner's address, If the system has been taken away or made inoperable and any changes to the operation of the registered cathodic protection system must be advised immediately and confirmed by written notice within 14 days. A plan showing how the system has changed must be attached.

THE APPLICATION FORM

The application form must be the current version of the application to register a registrable cathodic protection system (form 9). See www.electricalsafety.qld.gov.au

Section 1 — Applicant details – system owner

Business name: The business name detailed on this section will be legally responsible for the cathodic protection system.

ABN / ACN / ARBN: Applicants should enter their Australian Business Number (ABN) or their Australian Company Number (ACN).

Contact: This is the contact details of the person who is employed by, or owns the business and has delegated authority to act for the business.

Address: This address is where the business is legally registered.

Section 2 — Authorised agent of system owner

If completed, this section authorises an authorised agent to act on behalf of the applicant company.

Section 3 — Type of application

A separate application is required for each registrable cathodic protection system.

New system alteration: The application for a new system is to be accompanied by a plan indicating full particular about the system including the names of the owners and location of underground and immersed foreign structures.

Existing system: The application for an alteration to an existing system is to be accompanied by full particulars about changes to the system.

Section 4 — System details

Location of system: Sufficient details are required to correctly identify the geographical location of the system.

Water or marine environment: The maximum operating voltage is only required for a system operating with an anode (or anodes) immersed in water or a marine environment. For such systems please refer to the *Electrical Safety Regulation 2002* (section 177). The application is to be accompanied by the 'Technical Schedule Relating to a Registrable Cathodic Protection installation in Water or a Marine Environment.

Section 5 — Declaration

The declaration must be signed by an authorised person who by their position or appointment has authority to act on behalf of the applicant. By signing the application form you are declaring that all of the information provided on the form is true and correct to the best of your knowledge. The department may request evidence in support of any information provided in the application.

There are substantial penalties under the *Electrical Safety Act 2002* for making a statement to the department that you know is false or misleading.

Section 6 — Fee

No application will be accepted unless full payment is received.

The application fee is \$240.20 and is required at the time of application. The Department will retain part of the fee paid to offset processing costs if an application is refused or withdrawn before it is decided. Any refundable amount of the fee paid is shown in schedule 7 of the *Electrical Safety Regulation 2002* which can be located at the ESO website: www.electricalsafety.qld.gov.au.

You can pay by several methods:

- **Electronic Funds Transfer (EFT):** contact the ESO for a reconciliation number then forward a copy of the form with the reconciliation number to your Accounts Department to be used as an invoice.
- **Cheque:** to be submitted only by mail with the application form and to be made out to the Department of Justice and Attorney-General
- **Credit card:** complete this section of the form as per your card details. Please note, the Department of Justice and Attorney-General respects your privacy and is committed to protecting your private information.

APPLICATION CHECKLIST

- All applicant details (company name and ABN/ACN/ARBN, if applicable) provided
- Authorised of agent of system owner details
- Type of application details
- System details
- Declaration has been signed by a person with authority to act on behalf of applicant
- Full fee included with application

NEED MORE INFORMATION?

Contact the Electrical Safety Office:

Telephone: 1300 650 662 (within Queensland)
Telephone: (07) 3247 4711 (interstate)
Telephone: +61 7 3247 9439 (international)
Facsimile: +61 7 3406 3808
Email: equipmentsafety@deir.qld.gov.au
Website: www.electricalsafety.qld.gov.au