

Application for an additional Queensland electrical work permit

Please make sure the form is completed and all relevant material is attached otherwise you may incur an administrative fee.

Provide details of your previous Queensland Electrical Work permit

Permit No. _____

Do you hold or have you ever held a Queensland electrical work licence

Yes

Licence No. _____

No

Have you applied for and withdrawn a previous application, or been refused a Queensland electrical work licence?

Yes

No

1 Applicant details — Please complete in block letters

Title	Mr / Mrs / Ms / Miss		
Family name	_____		
Given name/s	Middle name/s	_____	
Date of birth	Registration Number	_____	

Residential address	Street No.	Street Name	_____	
	Suburb	State	Postcode	

Postal address	Street No.	Street / PO Box	_____	
	Suburb	State	Postcode	

Phone	Facsimile	_____	
Mobile	_____		
Email	_____		

2 Previous details from Supervising Registered Training Organisation (SRTO) and employer

A The conditions of issue of your previous Electrical Work Training Permit required you to liaise with an SRTO to develop a Training Plan. Was a Training Plan developed?

Yes No If **Yes**, attach copy of the Training Plan. If **No**, detail below why the Training Plan was not developed

B Was "off-job" training completed?

Yes No If **Yes**, attach copy of course results. If **No**, detail below why "off-job" training was not completed

C Was "on-job" training completed?

Yes No If **Yes**, provide name and Licence No. of person who supervised your "on-job" training. If **No**, detail below why "on-job" training was not completed

D Should you be issued a subsequent Electrical Work Training Permit:

What procedures do you propose to implement to ensure the training is completed within the terms of the Permit?

Which SRTO do you propose to deliver the "off-job" training?

Provide the name and Licence No. of the person who has been arranged to supervise your "on-job" training.

Name: _____ Licence No.: _____

3 Declaration by the applicant – un-witnessed statements will not be accepted by the department

I _____ am the applicant.

I meet the requirements for an electrical work licence. If issued an electrical work licence I will continue to meet the eligibility requirements for an electrical work licence under the *Electrical Safety Regulation 2002*.

I declare that the information contained in this application and all attachments are true and correct to the best of my knowledge.

Signature

Date

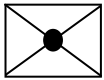
Witness signature

Date

Witness name

Note: The Department of Justice and Attorney-General may request you to provide evidence in support of this declaration. There are substantial penalties under the *Electrical Safety Act 2002* for making a statement to the department or providing a document to the department that you know is false or misleading in any material particular. Also supplying incorrect or misleading information and failing to comply with the eligibility requirements throughout the term of the licence are grounds for disciplinary action.

4 Lodging this form - You may lodge your application by mail to:



Department of Justice and Attorney-General
Business and Occupational Licensing
PO Box 820
Lutwyche Qld 4030

Note: A completed application form and the full fee must be received for your application to be accepted. If all supporting documentation is not received within 28 days of lodgement of your application you are taken to have withdrawn your application. The Department will retain part of the fee paid to offset processing costs if an application is refused or withdrawn before it is decided. Any refundable amount of the fee paid is shown in schedule 7 of the *Electrical Safety Regulation 2002* which can be located at the ESO website: www.electricalsafety.qld.gov.au. For more details phone: 1300 650 662 (Qld only) or (07) 32474711 (outside Qld).

PRIVACY STATEMENT: The Department of Justice and Attorney-General respects your privacy and is committed to protecting your personal information. The information provided on this form is for the purpose of applying for the issue of an electrical work licence/permit and monitoring compliance under the *Electrical Safety Act 2002*. This also includes publishing your licence details on the department's online register which is accessible by the public. All information provided by you will be managed within the requirements of Information Standard 42. The department may be required to disclose your personal information to other government agencies, entities or persons as may be required by law or that are outsourced functions. This information may also be used for statistical research, information provision and evaluation of our services. We will assume that we have your permission to do this unless you tell us otherwise. You can do this at any time by contacting Electrical Licensing on 1300 650 662. Further information on our privacy policy is available at www.electricalsafety.qld.gov.au.

5 Fee—not subject to GST

I enclose a cheque or money order for \$60.00. Cheques are made out to the 'Department of Justice and Attorney-General'

Please debit my credit card for \$60.00

Card type Visa Bankcard Mastercard

Card number

Expiry date Name on card _____

Cardholder's signature _____